

INSTITUTE FOR DESIGN OF ELECTRICAL MEASURING INSTRUMENTS, MUMBAI

OFFLINE TRAINING PROGRAMME

GENERAL REQUIREMENTS FOR THE COMPETENCE OF TESTING AND CALIBRATION LABORATORIES AND INTERNAL AUDIT as per ISO / IEC 17025:2017 (Course Code No. 2667102)

1. Duration : Four Days (Offline Training Programme)
2. Dates : 1th to 4th July 2026
3. Daily Timings : **09.30 am to 01.30 pm**
02.15 pm to 05.30 pm
4. Venue : **Training Programme will be conducted Offline.**
5. Fee/participant : **Rs. 14,160/-** (Rs. 12,000/- + 18 % GST) per participant
Payment can be transferred through NEFT/RTGS or DD drawn in favour of INSTITUTE FOR DESIGN OF ELECTRICAL MEASURING INSTRUMENTS, Payable at Mumbai in advance to confirm the nomination. You can also make online payment on link:
<https://rzp.io/l/nNveiVl6wk>

This course is designed for senior laboratory personnel involved in the management and establishment of laboratory quality systems, and establish/manage an internal audit programme for their laboratories as per laboratory accreditation standard ISO/IEC 17025:2017.

Course contents:

- * ISO/IEC 17025:2017 for each of its clause and to develop an understanding amongst the laboratory personnel.
- * General requirements, Structural requirements, Resource requirements, Process requirements and Management system requirements as per ISO/IEC 17025:2017.
- * Understanding on Quality system documentation for laboratory.
- * Identification of Documents, Procedures, Records and Retain records.
- * Techniques for conducting internal audit and reporting of the internal audit findings.
- * Management review and its contents.

On completion, participants will be able to:

- * Establish an internal audit program as required by ISO / IEC 17025:2017
- * Schedule plan, conduct, report on lab internal audits (including the documentation required)
- * Identify effective Internal Auditing Techniques, developing Quality Manual and Quality System Procedures.

Faculty: 1) Mr. Pankaj Ambekar, Senior Technical Assistant
2) Mrs. Anagha Sarode, Senior Calibration Consultant

Certificate of participation will be issued to each attending participant.
